

(Hence) **(19th 48) Department**

Ms **SERIES**

G.O. No *1174*

Dated *15/5/48*

[Despatch Abstract.]

**Establishment - Temporary - Bellary Collector's Office
A.H.H.C. - Two Lower Division clerks and two peons retention
beyond 30-9-1947 - Requested.**

Revenue Department.
Subject.

Establishment - Temporary - (Bellary) - Collectors' Officer - 1 Lower Division Clerk and typist in Fair Copying section - 1 additional Huzur Head clerk - 2 Lower Division clerks and 2 peons - Ratification of sanction of 1 typist till 31-3-1948 - Retention of other staff for 6 months from 1-4-1948 - Proposals - Submitted.

Ref.W.No.3170/48-1

Station : Madras.
From

Dated 2nd April 1948.

C.A.Ramakrishnan Esq., I.C.S.,
Joint Secretary, Board of Revenue.
W.R.S.Sathianathan Esq., I.C.S.,
Commissioner of Land Revenue & Commercial Taxes.

Read : from the Collector of Bellary Rc.No.1633/48-A4, dated 20-3-48.

REFERENCE:

Submitted to the Government.

2. The Board Recommends the retention of the following staff in the Collector's Office, Bellary for a further period of 6 months from 1-4-1948 or till the necessity for their employment ceases, whichever is earlier.

- 1). One Additional Huzur Head Clerk (Dy.Tahsildar's cadre)
- 2) Two Lower Division Clerks.(A-5 and E-3) to assist the public Servants clerk and Majesterial Head Clerk.
- 3) One Lower Division Clerk and one additional typist to work in the Fair Copying Section.
- 4) Two peons to work under the Additional Huzur Head-Clerk

3. The Collector's action in having retained the typist from 23-7-1947 to 31-3-1948 in anticipation of sanction in the circumstances explained in his letter cited above, may be approved. He is taking action against the persons concerned for continuing this post without proper sanction beyond 22-7-1947. He has also proposed retrench this typist's post from the afternoon of 31-3-1948.

4. It may be seen that the retention asked for beyond 1-4-48 is only in respect of the minimum staff actually required and that the Collector proposes to retrench a typist's and a clerk's post with effect from 31-3-1948.

Sd/-----,
FOR JOINT SECRETARY.

To the Secretary to Government, Revenue Department.

Copy to the Collector of Bellary.

Copy of Rc.No.1633/48-A4, dated 20-3-1948 from the Collector of Bellary
to the Secretary to Government, Revenue Department, Madras.

Establishment - Temporary - Bellary Collector's Office -
One Lower Division Clerk and Typist in Fair Copying Section
One Additional Huzur Head Clerk two Lower Division Clerks
and Two Peons - and ratification of sanction of one typist
till 31-3-1948 and Retention of other staff for 6 months
from 1-4-1948 - Proposals - Submitted.

Ref: 1. G.O.^{Ms.}No.763 Revenue. dated 12-4-45.
2. G.O.^{Ms.}No.2535 Revenue. dated 14-11-47

3. G.O.Ms.No.989 Revenue Department, dated 25-4-47.
4. G.O.Ms.No.1217 Food Department, dated 3-11-1947.
5. G.O.Ms.No.1128 Revenue Department, dated 10-4-1947.

1. In G.O.Ms.No.2535 Revenue Department dated 14-11-1946, sanction was first accorded to the employment of one additional typist and one Lower Division Clerk in the Fair Copy Section of the Collector's Office, Bellary for a period of six months from the date of appointment. Again sanction for their retention for a further period of one year from 1-4-47, was accorded in G.O.Ms.No. 989 Revenue Department dated 25-4-47. The statistics of work turned out in the Fair copy section during the years 1942, 43, 45, 46 and 47 are shown month wise in the statement enclosed. On an average about 127 papers were received per day for fair copy during the year 1947 as against 134 during 1946. Ordinarily one typist cannot type more than 25 papers a day. In addition, the Fair copy Section is responsible for copying statements and manuscripts. There has not been any appreciable decrease in the volume of work since the date of previous sanction and with the staff that is already there, the section is finding it difficult to cope with the work.

I therefore request that sanction for the retention of the additional typist and the one Lower Division Clerk may kindly be accorded for a further period of six months from 1-4-48.

2. In G.O.Mis.No.1128 Revenue Department dated 10-5-47 the Government were pleased to accord sanction for the retention of one Additional Huzur Head Clerk in charge of Civil Supplies Section, two lower Division Clerks for increased work in the correspondence section, and two peons to work under the Additional Huzur Head Clerk for a period of 6 months further from 1-4-1947 to 30-9-47 and again the sanction for the further retention of the additional Huzur Head Clerk from 1-10-1947 to 31-3-1948 was accorded in G.O.Ms.No.1217 Food Department dated 3-11-1947 and the orders of the Government sanctioning retention of the two Lower Division Clerks and two peons applied for along with it are awaited.

The posts of the additional Huzur Head Clerk, two Lower Division Clerks and the two peons were created to cope with the increased work in the Collector's office. The work has not gone down to any extent since the creation of these posts. The Additional Huzur Head Clerk is now supervising the work of two Upper Division Clerks and one Lower Division Clerk besides the supervision of the Fair copy Section comprising of 7 Lower Division Clerks. Proposals for appointing one more Lower Division Clerk in the prices Section are being submitted to Government separately. The Board has also been pleased to recommend to Government my proposals for the retention of all the Civil Supplies Establishment existing on 31-3-1948 for a reference further period of six months from 1-4-48, in its reference F.11.076744 of 47 dated 2-3-48. The Procurement under the Levy System has commenced when all the Civil Supplies establishment is continued, it is but essential that the post of the Additional Huzur Head Clerk should also be continued till 30-9-1948.

I therefore request that the Government may be pleased to accord sanction for the retention of one Additional Huzur Head Clerk and the two peons to work under him for a further period of six months from 1-4-1948.

The two Lower Division Clerks are the one assisting the Public Servants clerk (A.4) and is designated as A.5 and the other assisting the Magisterial Head Clerk (E.1) and is designated as E.3 respectively. The work continues to be on the increase in the case of both the clerks as can be seen from the statistics furnished below.

	No. of papers received by A.5.	No. of papers received by E.3
1945	648 Papers	726 Papers
1946	662 "	638 "
1947	628 "	609 "
1948	91 "	95 "
1948	130 "	85 "

Besides A.5 has, in all, 34 periodicals and E.3 has 32 periodicals. A.5 is giving substantial relief to the Public Servants Clerk by attending to correspondence pertaining to all Lower Division Clerks and below and so is E.3 to the Magisterial Head Clerk by attending to the Judgments of the Sessions Judge, and the Subordinate Magistrates. He is also attending to the maintenance of as many as 17 Registers and the preparation of Travelling Allowance and Pay Bills of the Public Prosecutors and the Assistant Public Prosecutors.

I therefore request that sanction for the further retention of these two Lower Division Clerks for a period of six months from 1-4-1948 to 30-9-1948 may kindly be accorded.

Another Lower Division Clerk for the correspondence section, designated as (B.6) has been attending to Inams, Escheats, leases, transfer of land, Treasure Trove Publicity, S.S. Scheme and war subjects in this office. Proposals for his retention upto 31-3-1948 were submitted to Government through the Board in this office Rc.No.11161/47 A.4 dated 22-10-1947 and the further particulars called for by the Board in its ref.No.10265/47-2 D.5-1-1948 were submitted in this office Rc.No.11161/47.A.4 dated 16-1-1948 and the final orders of the Government in the matter are awaited.

However, in the wake of retrenchment I made a thorough examination due to decontrols of the desirability of retaining the post any longer, and found with reference to the volume and nature of work in his branch that there has been an appreciable decrease in the number of papers received in his branch. He has received a total number of 277 currents during the year 1947 which works out to an average of 23 currents for a month. He has, besides, only 6 monthly periodicals and two quarterlies, and the remaining correspondence is dealt with under File Nos. I consider that there is no justification for applying for the retention of this Post any further and I am retrenching the clerk with effect from the After Noon of 31-3-1948 and distribute his subjects among other clerks.

Consequent on the retrenchment of certain Civil Supplies establishment in the district such as the Firka Supply officers, Special Revenue Inspectors for prevention of smuggling, prices clerks in the Divisional and Taluk Offices, and in my office and the posts of Statistical Assistant to the Collector, Fuel and Textile Establishments, and in view of the latest policy of the Government towards retrenchment, I examined the question of the desirability of retaining or retrenching each of the Special temporary establishments sanctioned during war and after and are in existence now. During the course of my examination, I was able to detect that the sanctioned period of one year from 23-7-1946 of the post of one typist in the Fair Copy Section of my office conveyed in para 2 of G.O.Ms.No.2535 Revenue Department dated 14-11-46 expired on the After Noon of 22-7-47 and the post has been continuing till to day. No doubt, there has been and there is still justification for the continuance of the post of ~~of~~ this typist also till 31-3-48 but proposals ought to have been submitted to Government in time. Even the pay Accountant, who draws the pay of these temporary establishments and who is expected to keep a close watch regarding the dates of

Concerned regarding the dates of expiry of the Sanction periods, made a wrong note in the Pay bill Register in a routine way that sanction for the retention of the post has been applied for, and went on passing the pay bill of the Clerk, month after month. I am dealing with the persons/~~XXXXXXXX~~ for this unsatisfactory omission.

I however find, that with the retrenchment of certain posts in the wake of the decontrols, and the disbandment of certain posts due to removal of rural rationing and the informal rationing of Fire wood there has been a slight decrease in the correspondence and consequently in the number of fair copies received in the Fair Copy Section as to admit of the retrenchment of one typist. A perusal of the statement showing the number of papers received in the Fair Copy Section (enclosed) during the years of 1946 and 1947 will convince of the slight tendency towards decrease of work in this section. I am therefore retrenching the post of this typist with effect from the After Noon of 31-3-1948, and request that the Government, may be please to accord sanction for the retention of this typist from 23-7-47 to 31-3-1948 and to approve of my action in having retained him in anticipation of sanction in the circumstances explained above.

I hope to retrench some more posts by 30-9-1948 and shall submit retrenchment proposals in deserving cases after making a careful examination of each case on its merits in due course.

In conclusion, I request the following staff in this office may be ordered to be retained for a further period of 6 months from 1-4-1948 or till the necessity for their employment ceases, whichever is earlier.

1. One Additional Huzur Head Clerk (Dy Tahsildar's Cadre)
2. Two Lower Division Clerk (A.5 and E.3) to assist the Public Servants Clerk and Magisterial Head Clerk.
3. One Lower Division Clerk and one Typist to work in the Fair Copy Section.
4. Two peons to work under the Additional Huzur Head Clerk.

Sd/-xxxxxxxx,
Collector.

(True copy)

STATEMENT SHOWING THE NUMBER OF PAPERS RECEIVED FOR FAIRCOPY DURING 1947 WITH CORRESPONDING FIGURES.

Month.	1942	1943	1945	1946	1947	1948
January	2269	1548	--	4006	2927	2957
February	882	1230	--	1864	2898	3290
March	1628	2424	--	3129	2898	-
April	1073	1358	--	2819	2765	-
May	992	1239	--	2505	3067	-
June	1748	1435	1755	3240	2755	-
July	1538	1411	2766	3811	2711	-
August	1521	4130	1533	3381	2737	-
September	1290	1591	1621	2432	2888	-
October	1534	1603	1800	2639	2752	-
November 1	1546	1717	1813	3470	2966	-
December	1340	1611	2371	2009	2208	-
Total.				35305	33572	6247
Average per month	48	58	64	134	127	104

(True copy)

GOVERNMENT OF MADRAS
ABSTRACT.

ESTABLISHMENT - Temporary - Bellary Collector's Office - A.H.H.C -
Two Lower Division Clerks and two peons retention beyond 30-9-47
Requested.

Revenue Department.

G.O.Ms.No.1174

Dated 15th May 1948.
READ - the following:-

G.O.Ms.No.2535 Revenue dated 14-11-1946.

G.O.Ms.No.989 Revenue dated 25-4-1947.

G.O.Ms.No.1128 " " 10-5-1947.

From the Board of Revenue Ref.W.8599/47 dated 4-10-1947.

From the Board of Revenue Ref.W 3170/48-1 dated 2-4-48.

ORDER: -

Sanction is accorded to the retention for a further period upto 30-9-1948 from the date of expiry of the present sanction of the following additional staff employed in the Collector's Office, Bellary under the sanction last conveyed in the G.Os. Noted against each item.

1. Two lower division clerks: G.O.Ms.1128 Revenue dated 10-5-1947.

2. One lower division clerk & and one additional typist & G.O.Ms.No.989 Revenue, in the Fair Copy Section. & dated 25-4-47.

2. The posts of two peons employed under the Huzur Head Clerk should be abolished immediately as the Huzur Head clerk is not eligible for any peons under the orders issued in G.O.326 Finance dated 5-4-48. Sanction is however, accorded to the retention of these posts upto the date of their actual abolition from the date of expiry of the last sanction conveyed in G.O.No.1128 Revenue dated 10-5-1947.

3. In the circumstances reported in para 3 of the Board's reference W.3170/48-1 dated 2-4-48 sanction is accorded to the further retention from 23-7-1947 to 31-3-1948 of the additional typist employed in the Fair Copy Section of the Collector's Office, Bellary under the sanction last conveyed in para 2 of G.O.Ms.No.2535 Revenue dated 14-11-1946.

4. The action of the Collector of Bellary in having retained the additional staff referred to in paras 1 to 3 above in anticipation of Government sanction is approved as a special case.

5. The expenditure should be debited to "25. Gl. Administration- District Administration - Collectors and Magistrates - Pay of Establishment - Voted."

6. Orders regarding the retention of the post of the additional Huzur Head Clerk will be issued separately from the Food Department.

(By order of His Excellency the Governor)

Sd/-xxxxxxxxx,
Secretary to Government.

To the Board of Revenue.
To the Accountant General through Finance Department.
To the Collector of Bellary. /True copy/

Office Assistant, Madras Record

REVENUE DEPARTMENT.

Subject.

Establishment - Temporary - Bellary Collector's Office - A.H.H.C -
Two Lower Division Clerks and two peons retention beyond 30-9-1947
Requested.

Ref No.W.11154/47-3

Station Madras.
From

Dated 11-5-1948

Rao Saheb Sri T.K.Sankaravadivelu Pillai, B.A.,
Joint Secretary, Board of Revenue.

W.R.S.Sathianathan, Esq., I.C.S.,
Commissioner of land Revenue and Commercial

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Read the following:-

Board's reference No W 11154/47-3 dated 1-4-48.
From the Collector of Bellary Rc.No.9437/47 A.4 dated 29-4-48.

Ref: Board's letter No.W.11154/47-3 dated 14-4-48.
Boards reference W 3170/48-1 dated 2-4-48.

I invite your kind attention to the Board's reference No.1 cited above . The number of currents received in 1947 upto 31-8-1947 was 286 in respect of A.5 and 378 in the case of E.3 The number 240 reported previously in respect of E.3 is a mistake for 378.

The following are the total number of currents received by A.5 and E.3 for the months from September 1947 to December 1947

	A.5	E.3
September	41	51
October	22	53
November	28	71
December	51	52
	----	----
Total for 4 months	142 currents	227 currents
No.upto 31-8-1947	286 currents	378 currents
Total for the year .	428	605

On an average E.3 receives 50 currents per month. In addition, he attends to the judgements received from the Session judge and the subordinate magistrates, maintenance of register and the preparation of pay and Travelling Allowance bills of the Public Prosecutor and the Assistant Public Prosecutor. There is therefore ample justification for the continuance of the clerk. Proposals for his retention for a further period of six months from 1-4-48 were submitted to Government through the Board and the Board in its reference W.No.3170/48-1 dated 2-4-48 was pleased to recommend his retention to Government upto 30.9-48.

Similarly the average No of papers received in A.5's branch works out to 36 currents per month during 1947 . The low number is due to the fact that during the latter half of October 47 and the former half of November 1947 A.5 was in addition of entire work of A.4 consequent to the promotion of A.4 as Deputy Tahsildar. Subsequently as the work in A.4's branch became unwildly a portion of his work has been transferred to A.5.

Besides, the number of new cases received is not the only criterion, to judge the quantum of work in a particular branch. Besides taking action on the new cases, A.5 has to maintain the periodical registers of both A.4 and A.5 which contain 34 confidential periodicals. He is giving substantial relief to A.4 by attending to all the correspondence pertaining to Lower Division clerks and below, and his work has doubly increased since December 1947 and the number of papers received in his branch from January 48 to date will amplify his existence. He has received 91 current numbers in January 1948, 130 currents in February 1948, 115 currents in March 1948 and 54 currents upto 23-4-48. It was on the basis of this work that proposals were submitted for his continuance for a further period of six months beyond 1-4-48 and the Board in its ref.W.3170/48-1 dated 2-4-48 was accordingly pleased to recommend his retention to government upto 30-9-48.

Regarding the two peons working under the A.H.H.C both of them have been disbanded with effect from 25-4-48 according to the latest orders of the Government relating to the retrenchment of the menial staff.

The Government in their orders Mis.1217/Food department dated 3-11-1947 were pleased to sanction the retention of the A.H.H.C for a period of six months from 1-10-1947 to 31-3-1948. It is but fair that similar sanction has to be accorded for the retention of the two peons to work under him till 31-3-1948.

In view of the circumstances explained above, and the fact that the Board has recommended the retention of the two lower division clerks A.H.H.C and his 2 peons to Government for a further period of 6 months beyond 1-4-48. I request that the sanction for their retention up to 31-3-48 may be recommended to Government. According to the latest order of the Government regarding retrenchment of menials, the two peons posts have been disbanded.

(True copy)

Sd. Collector.

Reference

Submitted to the Government, in continuation of the Board's reference cited above.

2. The Collector reports that the number of currents received in 1947 up to 31-8-1947 was 286 in respect of A.5 and 378 in the case of E.3 and that the number reported by him previously in respect of E.3 is a mistake for 378. Sanction may therefore be accorded for the retention of the two Lower Division Clerks and two peons up to 31-3-1948 as recommended in the Board's reference W.No.11154/47-1 dated 9-12-1947.

Sd/-xxxxxxx X,
for Joint Secret ry.

To the Secretary to Government Revenue Department.

OFFICE ASSISTANT,
MALRAS RECORD OFFICE.

20/1/54 8/20.1